



**THE NYAHS CENTER**  
 for Senior Living & Community Services  
*A division of the New York Association  
 of Homes & Services for the Aging*

# HOUSING PROPERTY MEMBERSHIP APPLICATION

**M**embership dues will be billed for the following property under a joint membership plan of The NYAHS Center for Senior Living & Community Services/NYAHS and the American Association of Homes and Services for the Aging (AAHS) unless otherwise noted.

**PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:**

## GENERAL INFORMATION

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Property Name: \_\_\_\_\_

Chief Executive Officer: \_\_\_\_\_

Administrator/Director: \_\_\_\_\_

Service Coordinator \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Facility Web Address: \_\_\_\_\_ May we send you correspondence by e-mail?  Yes  No

Type of Sponsorship *(please check all that apply)*:

Religious  Private Foundation  Community

Governmental  Fraternal  Union

Other (please specify): \_\_\_\_\_

Name of Sponsor: \_\_\_\_\_

Tax Classification {e.g., 501(c)(3)}: \_\_\_\_\_

Federal Program *(please check)*: No. of Units: \_\_\_\_\_ Sponsor: \_\_\_\_\_

- Sec 8       Sec 202       Sec 221(d)(3)  
 Sec 236       Sec 515       Sec 811

State Program *(please check)*:

- Fannie Mae       Mitchell-Lama       NPC/RPC  
 State Housing Trust Fund       Tax Credit Funding  
 Other *(please specify)*: \_\_\_\_\_

How many subsidized units do you operate?

Federal \_\_\_\_\_ State \_\_\_\_\_ Municipal \_\_\_\_\_

How many non-subsidized units do you operate? \_\_\_\_\_

Do you wish to be listed as an assisted living service provider?       Yes       No

Have you ever been a member of The NYAHSA Center/NYAHSA?       Yes       No

## TYPES OF MEMBERSHIP

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*Please fill out all sections that apply to your application. Also note: All dues for the following memberships are prorated in accordance with the date of approval of this application.*

### Housing Property Membership *(Full NYAHSA Center/NYAHSA/AAHSA Benefits)*

Housing property members receive these benefits from The NYAHSA Center for Senior Living & Community Services/NYAHSA:

- assistance and advice from The NYAHSA Center/NYAHSA's staff of housing professionals, policy analysts and legislative advocates
- immediate and up-to-date information on housing and supportive service issues
- access to professional education, growth, accreditation and career enhancement programs through The NYAHSA Center/NYAHSA's education and research affiliate, the Foundation for Long Term Care
- access to affordable products and services such as energy savings and insurance programs designed especially for housing providers through The NYAHSA Center/NYAHSA's subsidiary, NYAHSA Services, Inc.
- access to a housing-specific Web site featuring a one-stop directory of information

Also, several housing property representatives serve on The NYAHSA Center/NYAHSA's Housing Subcommittee each year.

In addition to The NYAHSA Center/NYAHSA benefits, housing property members receive these AAHSA benefits:

- access to AAHSA's extensive group purchasing programs
- federal advocacy from several full-time housing professionals
- information with a national perspective

**CALCULATING YOUR HOUSING PROPERTY DUES RATE** Housing property membership dues are calculated by adding two separate totals –The NYAHSA Center/NYAHSA rate and the AAHSA rate –to come up with a total dues figure. *Although calculated differently, both parts factor into the total and must be paid collectively. You cannot opt out of either section.*

You may use the guidelines below to calculate your membership dues. Required information is marked with an asterisk. If you have any questions about either The NYAHSA Center/NYAHSA portion or the AAHSA portion of the dues, please contact NYAHSA at (518) 449-2707 for assistance.

**Please contact The NYAHSA Center/NYAHSA  
at (518) 449-2707 for the latest membership rates.**

Naturally Occurring Retirement Community (NORC) Membership

This membership includes The NYAHSA Center/NYAHSA benefits only.

Please contact The NYAHSA Center/NYAHSA at (518) 449-2707 for the latest membership rates.

Public Housing Authority Membership

This membership includes The NYAHSA Center/NYAHSA benefits only. In addition to The NYAHSA Center/NYAHSA benefits outlined on the previous page, a Public Housing Authority representative will be invited to serve on The NYAHSA Center/NYAHSA's Housing Subcommittee each year.

Please contact The NYAHSA Center/NYAHSA at (518) 449-2707 for the latest membership rates.

BILLING

- Please bill me for the full year's dues
Please bill me quarterly

Applicants, please enclose a copy of your Exempt Organization Certificate (ST-119.1) as required by New York state law.

I understand that this payment entitles this property to membership in The NYAHSA Center for Senior Living & Community Services/NYAHSA and AAHSA (when applicable) and the full privileges and services of both associations.

Application submitted by:

Name

Title

Date

In addition, please be advised that membership is terminated ONLY by sending a letter requesting termination of benefits to the attention of NYAHSA's accounting department. Non-payment of dues does not constitute a notification of termination. Any dues or other expenses incurred prior to receipt of the letter requesting termination of benefits will be the responsibility of the member. Your signature indicates that you understand and agree to NYAHSA's notification of termination policy.

Signed:

Please mail your application and a copy of your tax exempt certificate to:

Membership Committee
The NYAHSA Center for Senior Living & Community Services/NYAHSA
150 State Street, Suite 301, Albany, New York, 12207-1698

Thank you for your interest in becoming a member of The NYAHSA Center for Senior Living & Community Services/NYAHSA.

Upon approval by the committee, all services will commence immediately and you will receive your initial invoice.

Please do not send a check with this application.

American Association of Homes and Services for the Aging  
The NYAHS Center for Senior Living & Community Services/NYAHS

*Criteria for Membership*

Each member property is urged to comply voluntarily. Beginning in 1980, membership in AAHSA will be predicated upon a property's certifying that it is in compliance. The following elements are listed as standards against which any agency can be judged as to the appropriateness of its membership in AAHSA and The Center for Senior Living & Community Services/NYAHS.

1. The member property shall have an identifiable controlling entity, which has the following characteristics:
  - a. Not-for-profit corporation or trust,
  - b. Charitable intent and purpose,
  - c. Eligible for 501(c)(3), 501(c)(4), 501(c)(6),
  - d. May be either public, charity or private foundation.
  
2. The member must be governed by a bona fide volunteer board of trustees (board of directors) which regularly participates in review of its philosophy and purpose and which is fiscally and programmatically accountable and responsible to the person served, to the sponsoring group and the broader community.
  
3. A procedure for identifying and dealing with cases of duality or possible conflict of interest be stated preferably in the bylaws of the organization.
  
4. Sponsorship of the member property is rooted in a community, i.e., a neighborhood group, minority group, ethnic group, church, religious, and/or fraternal organization.
  
5. The member is committed to the development of community linkages and services, both for the well being of the person served, as well as that of the larger community and should assure continuity of care either within the home or elsewhere through conscientious planning.
  
6. The member property shall have a non-discriminatory policy indicating that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in its program for services because of race, color or national origin.
  
7. The member is licensed according to the levels of care it purports to provide within the context of local requirements.

Compliance:

1. Each member will certify that it accepts the standards and is in compliance at time of renewal of its annual dues.
  - a. New members will certify by means of a resolution of their board.
  - b. The administrative officer and chief executive officer of the board will certify at the time of renewal.
  
2. Compliance will be assumed until a complaint has been filed.
  
3. The policy and procedures of compliance as outlined will be policed only by exception.